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The *MISSION* of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

October 11, 2016

Regular Meeting & Budget Workshop

A.J. Henriquez Administrative Complex
241 Trumbo Road
Key West

In Attendance:

Andy Griffiths
Ron Martin
Ed Davidson
John Dick
Bobby Highsmith

Superintendent Porter
Attorney Dirk Smith

WORKSHOP AND REGULAR MEETING

Workshop: Time Approximate 3:15 pm
Regular Meeting: Time Approximate 5:00 pm

AGENDA

Please refresh the page for the most current and up-to-date Agenda.

CLOSED SESSION, LABOR NEGOTIATIONS - TIME APPROXIMATE - 3:00 pm

WORKSHOP AGENDA - TIME APPROXIMATE - 3:15 pm

1. Email Security, Joy Nulisch (15 mts.)
Joy Nulisch provided a presentation on email security and recapped a recent SPAM incident that the District experienced.
2. Health Insurance Committee Recommendation for Plan Design Changes effective January 1, 2017, Wanda Menendez (30 mts.) 10.5.2016

Wanda Menendez presented the Health Insurance Committee's recent proposals which are intended to help offset a predicted premium increase.

3. SAT/ACT, David Murphy (15 mts.)

Dave Murphy discussed the District's SAT/ACT results/trends comparing District trends, state trends, and National trends.

4. Construction Update, Patrick Lefere (15 mts.)

- a. GAE Schematic Design Plan
- b. GAE Project Phasing Video
- c. GAE Schematic Design Estimate

Mr. Lefere reviewed GAE schematic design plan and discussed estimated cost per square feet.

REGULAR MEETING AGENDA – TIME APPROXIMATE 5:00 pm

Agenda

A. CALL TO ORDER, AND PLEDGE TO ALLEGIANCE

B. ADOPT AGENDA AND FORMAT

Consent Item 6 was moved to Action Item 8

Consent Item 8 was moved to Action Item 9

Action Item 6 was added as the second reading Director, Adult & Career Education Job Description

Action Item 3, Instructional Leadership Development Grant was removed

Action Item 4, Key West Montessori Charter School Lease was

John Dick motion and Ron Martin second the motion to approve the agenda. The vote passed unanimously.

C. APPROVAL OF MEETING MINUTES

September 27, 2016

Mr. Davidson motion to approve the September 27, 2016 Meeting Minutes, and Mr. Martin seconded the motion. The motion passed unanimously.

D. RECOGNITION

Presentation – Florida Healthy Schools District Award

The District was recognized for achieving Silver Status as a Florida Health School District by the Florida Action for Health Kids.

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

Brian Bennett, KWMCS parent and representing twenty other families spoke requesting the District consider renewal the Key West Montessori School Lease to include buildings 100, 200, 300 and 400.

E. CONSENT AGENDA *All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.*

1. Approval of District Travel ^{10.7.2016}
2. Approval of the Personnel Recommendation for the 2016-2017 School Year ^{10.6.2016}
3. Approval of KWHS Health Careers 3D Virtual Learning ^{10.5.2016}
4. Approval of CSHS, Out of State Travel Request
5. Approval of Head Start Certification – Health and Safety
6. ~~Approval of Head Start Hatch Tablet Purchase~~ moved to Item 8 under action
7. Approval of Maverick United for District Elevator Service and Repair
8. ~~Approval of Auditorium Upgrade – Additional Services Fee~~ moved to Action Item 9
9. Approval of KWHS Conchettes trip to New York, NY
10. Approval of PKS Field Trip to Washington, DC

Ed Davidson motion for approval of the consent agenda with Mr. Ron Martin seconding the motion. The motion passed unanimously.

F. REPORTS

Legal

Attorney Smits reported the attorneys are working on the Key West Montessori School Lease.

Superintendent

Mr. Porter commended the National Weather Services and the Monroe County Emergency Management Service for their efforts during the recent storm threat. Due to cooperative efforts 50% of the District students attended school the entire week.

The District and UTM reached a tentative contract agreement with a Board vote expected on October 25.

The Strategic Plan Yearly review is scheduled for 6 pm on November 10 in the Media Center at Marathon High School. Please direct anyone interested in participating in the process to Mr. Porter.

Groundbreaking for the new PKS building has been scheduled for December 13, 2016 prior to the Board meeting. Invitations will be sent out.

Jim Drake was recently recognized as the Outstanding School Business Official of the Year by the Florida Association of School Business Officials at their annual meeting and Suanne Lee, Supervisor of Purchasing, was nominated as Vice President.

In response to Mr. Highsmith's inquiry, the District will be launching a school start time survey county-wide

A meeting has been scheduled with Mr. Murphy, all of the high school principals and athletic directors to discuss drug testing.

The Finance Department continues to monitor the Conchette Program at Key West High School concerning fundraising and disbursement of funds.

Board Reports

Mr. Martin

Mr. Martin complimented the District's response to Hurricane Matthew adding many Upper Keys staff members travel from Miami/Dade County.

Mr. Martin would like the District to offer help to parents completing Federal forms such as the Free and reduced lunch form.

Bobby Highsmith:

Mr. Highsmith announced a Dinner and Dialog for Men event on October 22 at the Holiday Inn in Key Largo. Mr. Highsmith encouraged getting the word out to school administrators to announce.

Mr. Highsmith announced he will not be attendance at the next Board meeting (10.25), and he took the opportunity to thank Ed Davidson for his contributions to the Board and District during the past four year.

John Dick

No comments

Ed Davidson

Mr. Davidson reported he visited three schools and observed many good activities occurring.

Davidson noted the Superintendent's 2015 composite evaluation had not been placed on a Board Agenda. The Board voted to put the Evaluation on the October 25 Action Agenda. Mr. Highsmith will not be in attendance.

The Board recessed for the Public Hearing regarding Job Descriptions.

F. PUBLIC HEARING

1. Job Descriptions, 1st. Reading

- a. Chief Building Official (#74010)
- b. Building Inspector (#74023)
- c. Project Coordinator Facilities (#74024)

There was no public comment regarding the three job descriptions – all three submitted for a first reading.

2. Job Description, 2nd Reading (First Reading 9.13.2016)

Director, Adult & Career Education

There was no public comment or discussion regarding the Director, Adult & Career Education job description.

3. Policies

Operations, 2nd. Reading (First Reading 9.13.2016)

7100 Facilities Planning

7410 Maintenance

8390 Animals on District Property

8475 Background Checks

8540 Vending Machines

8600 Transportation

There was no public discussion or comments.

Career and Technical Education, 2nd Reading (First Reading 9.13.2016)

2421 Career and Technical Education

There was no public comment or discussion.

Meeting Reconvened at 5:34 pm

F. ACTION ITEMS

1. Health Insurance Committee Recommendation for Award of the Prescription Drug RFP Process by Healthcare Analytics

Mr. Davidson motioned for approval, Mr. Dick seconded the motion. There was no discussion, and the motion passed unanimously.

2. Zyscovich Architecture - Additional Services Fee

A motion for approval was made by Mr. Davidson, seconded by Mr. Highsmith and passed unanimously.

- ~~3. Instructional Leadership Development Grant (ILFG)~~

Item removed from the Agenda

4. ~~Key West Montessori Charter School Lease~~

Item removed from the Agenda.

5. Student Discipline #161703

Mr. Davidson motion and Mr. Dick seconded the motion to approve the recommendation. After some discussion the motion passed unanimously.

6. Approval of Job Descriptions:
Director, Adult & Career Education

The motion for approval was made by Mr. Davidson and seconded by Mr. Highsmith. The motion passed with no discussion.

7. Approval of Policies:

- 7100 Facilities Planning
- 7410 Maintenance
- 8390 Animals on District Property
- 8475 Background Checks
- 8540 Vending Machines
- 8600 Transportation
- 2421 Career and Technical Education

Mr. Davidson motioned for batch approval of all policies. Mr. Highsmith seconded the motion and the vote passed unanimously.

8. Consent Item 6 moved to Action - Approval of Head Start Hatch Tablet Purchase

Mr. Davidson motion for approval with discussion. Mr. Dick seconded the motion. After much discussion, Mr. Davidson motion to table the item, Mr. Highsmith seconded the motion which passed unanimously.

9. Approval of Auditorium Upgrade - Additional Services Fee (moved from Consent Agenda No. 8)

Mr. Highsmith motioned for approved with Mr. Dick seconding the motion. After brief discussion, the motion passed unanimously.

MEETING ADJOURNMENT - 5:59 pm